

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE PUBLIC BUILDING AND SITE COMMISSION.

Minutes of the regular meeting of the Public Building and Site Commission held on Tuesday, June 25, 2013. Chairman Robert Mitchell called the meeting to order at 7:00 p.m.

Present: Robert Mitchell, Anthony D'Angelo, Joseph Borst, Thomas Catalina, Robert Edwards, Rick Matschke, Peter Samoskevich. **Absent:** James Juliano, Roger Letso. **Also Present:** Clerk of the Works William Knight, Kaestle Boos principal Chuck Boos, Diversified Project Management representatives Mark DuPre and GERALYN Hoerauf, two members of the press.

Public Participation. None noted.

Minutes. Upon motion of Mr. Borst, the minutes of the regular meeting of May 28, 2013 were unanimously accepted as presented.

Review of Town Initiated Projects - ESCO Status and role of PB&S. Mr. Matschke reported that he attended the Legislative Council meeting June 19. Ameresco also attended. The Board of Education also needs to approve the project. The Legislative Council had some questions. The project is scheduled to start in September at which time Public Building and Site Commission will become involved in the implementation of the various approved projects. The project selection should then be completed in ninety days. Ameresco and Celtic will get paid through the energy savings or they will pick up the tab. It must be determined which projects will be taken on and which will be passed over.

High School Expansion Project. Mr. Mitchell that the letter to the State requesting reimbursement was sent out again. The State disallowed some amounts and some of those were eventually accepted by the State. These are being reviewed by Mr. Tait and Mr. Bienkowski. There is a legal question that will be discussed in executive session.

Hawley School Project time frame review. Mr. Boos noted that construction did not begin until after school was out for the year; this included asbestos removal. There are no long lead items. Mr. Knight reported that there was some material found behind the casework that is being looked at now to determine what it is and whether it needs to be abated. The job meetings will be on Wednesdays at 2:30 except for July 4 week.

Invoices for Payment.

Mr. Borst moved to recommend approval of Kaestle Boos invoice #2 in the amount of \$3,600.00. Second by Mr. Catalina and unanimously carried. Mr. Edwards moved to approve Invoice #6 from TRC in the amount of \$2,268.58. Second by Mr. Borst and unanimously carried.

New Business.

Fairfield Hills Campus - building demolition projects. The demolition of Fairfield House and the eight houses will be handled by Public Works, so that Public Building and Site Commission will not be involved.

Sandy Hook Elementary School – next steps for PB&S. RFQ's came back and are being examined by the Ad Hoc Committee and Diversified Project Management. It will be decided this Thursday who will be interviewed and the interview process will be determined at that time. Special meetings may be held by Public Building and Site Commission in the latter part of July and the first half of August. Ms. Hoerauf prepared an evaluation form to extract factual information from the RFQ's. Mr. Mitchell reported that Apex Glass, which once was the original Sandy Hook School, has offered to possibly sell their property to the Town.

Mr. Mitchell requested that each PB&S Commission member notify the Clerk of any dates that they will not be available for the project team interviews.

Executive Session. Mr. D'Angelo moved to enter executive session to discuss the High School legal matter at 7:24 p.m. Second by Mr. Borst and unanimously carried. Mr. Knight and Diversified Project Management representatives Mark DuPre and GERALYN Hoerauf were invited to attend. At this time the clerk left the meeting.

Motion was made by Mr. Borst, seconded by Mr. Samoskevich and unanimously carried to exit executive session at 8:00.

Adjournment. Motion was made by Mr. Edwards, seconded by Mr. Samoskevich and unanimously carried to adjourn the meeting at 8:00 p.m.

The next regular PB&S meeting is scheduled for July 23, 2013.

Ann M. Mazur, Clerk